

**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, J. Ostrander, M. Hardy, P. Cannon, T. Pinion

**Call to Order** –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of August 24, 2021. Motion carried unanimously. Moved by Petty, seconded by Kent to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$725,471.49**. Motion carried unanimously.
- b) **DNR Urban Forestry Grant** – M. Hardy explained that this is a \$30,000 grant with a \$15,000 match and will be used for the Jackson Property conservancy. These funds will assist us in removing all undesirable and invasive species, replanting, and general maintenance. There is no financial impact to the City. Moved by Kent, seconded by Petty to recommend to Council for approval to submit the DNR Urban Forestry Grant in the amount of \$30,000 for the purpose of maintenance and planting of trees in the Jackson Reserve Conservancy in 2022. Motion carried unanimously.
- c) **CVMIC** – Adm. Bradley noted that we will continue to look at other companies to see if we can find some better rates; at this time we need to commit and staff's recommendation is we continue with Option 1 with a self-insured retention of \$25,000 per claim, a maximum of 4 claims per year. P. Cannon explained that because we own part of CVMIC, there are legal procedures on removing ourselves from CVMIC. Finance Director Ostrander noted that CVMIC does provide us with a lot of additional services such as HR and training. Moved by Petty, seconded by Kent to recommend to Council approving the CVMIC Two-Year Liability Renewal Package, Option #1. Motion carried unanimously.
- d) **Attridge Park Splashpad** – M. Hardy explained that in accordance with our naming policy, when 1/3 of the project is donated, the donor has rights to suggest naming. M. Hardy did receive a call from the potential donor with a small change as he would like to give \$100,000 in June of 2022 and \$50,000 in January of 2023. There has also been a little uncertainty of the name so at this time it will remain the Attridge Park Splashpad at this time. If at any time there is a suggestion for a name change, it will come back to Council for approval. Based on recommendations tonight, the agreement will be amended to match the donation changes. Moved by Petty, seconded by Kent to recommend to Council acceptance of financial donation with the understanding that the first installment of \$100,000 will be paid in June of 2022 and the second installment of \$50,000 will be paid in January of 2023. Motion carried unanimously.
- e) **8<sup>th</sup> Street Main Extension** – T. Pinion explained that phase 1 of the Jackson Property development includes utility improvements which includes Sanitary Sewer extension on the north side of Hwy 33 and Water Main extension on the south side of Hwy 33. This was offered as two separate bids and it is recommended by staff to accept the low bids. Moved by Petty, seconded by Kent to recommend to Council to accept the low bids of \$274,738.15 from James Peterson Sons, Inc for the Sanitary Sewer extension and \$37,600.00 from J & J Underground LLC for the Water Main extension. Motion carried unanimously.
- f) **Redevelopment Resources** – P. Cannon explained that this is part of the \$105,000 grant that we received from the Economic Development Administration for the purpose of creating an economic development plan for the City. Our original plan was to hire Baker Tilly to do this but EDA came

back and would not allow this. RFP's were sent out and 3 bids were received, 1 which was considered incomplete because they did not provide a price. Staff, as well as BEDC, is recommending we accept the bid from Redevelopment Resources/Studio GWA. Motion by Kent, seconded by Petty to recommend to Council to accept the bid of \$128,575 from Redevelopment Resources/Studio GWA for the creation of an economic development plan. Motion carried unanimously.

**Adjournment** – Moved by Petty, seconded by Kent and carried to adjourn at 6:45pm.

Brenda Zeman, City Clerk